



Minutes of DMAFB Alternative Energy Solutions Task Force Meeting

Date of Meeting: November 9, 2006

The Davis Monthan Air Force Base Alternative Energy Solutions (DMAFB AES) Task Force met in regular session in the Patrick K. Hardesty Midtown Multi-Service Center, 1100 S. Alvernon Way, Tucson, Arizona, on Thursday, November 9, 2006.

1. ROLL CALL

The meeting was called to order at 8:04 a.m. by the Acting Chair Valerie Rauluk and upon roll call, those present were:

Members present: Steve Anderson, Mike Block, Art Fregoso, Sally Gestautas, Sue Keith, Ursula Kramer, Joan Lionetti, Valerie Rauluk, Randy Smith, Roger Watson

Members absent: Michael Toriello, Paul Huddy

Guests/Staff Present: Margaret Bowman, Bob Carranza, Doug Crockett, Pam Foitik, Byron Howard, Jan Kronenburg, Tina Lee, Janice Miller, Miguel Ortega, Roger Randolph, Glen Schrader

Ms. Rauluk introduced herself and Ms. Gestautas as acting chair and co-chair, noting they would continue to serve until or unless another chair is chosen. Members may move for a change of chair and co-chair at any time.

2. REVIEW OF MINUTES

There were no minutes to review, this being the first meeting.

3. ADMINISTRATIVE

a. Open Meeting Law

Roger Randolph, Assist City Clerk, provided an overview of the Open Meeting Law as it relates to boards and commissions within Tucson and as dictated by state law, including:

- any meeting of this body must be open and available to any member of public;
- meetings must be noticed 24 hours in advance and must include the date, location, and an agenda;
- agendas must be very specific as to what will be discussed and what action the body plans on taking at the meeting;
- subcommittees also fall under the Open Meeting Law, although minutes and recorded meetings are not required;

- meetings may be recessed and reconvened without posting notice if the reconvened; meeting is held within 24 hours and the time and location of the next meeting are specifically stated;
- there must be a quorum present in order to hold a meeting (7 of the 12 voting members), otherwise absolutely no business may be conducted;
- the State Attorney General has issued a strong opinion regarding the use of electronic communications as they relate to the Open Meeting Law. Violations are serious and carry personal liability (\$500 personal penalty and required Open Meeting Law classes);
- members should be cautious about congregating after meetings to avoid numbers sufficient to constitute a quorum;
- new State law requires that any action taken at meetings must be posted to the City's web site within three working days after the meeting.
- the City Attorney's Office should be consulted to determine whether an executive session may be needed.

b. Rules of Engagement

i. Process: Robert Rules of Order or Other (ACTION)

MOTION made by Roger Watson and seconded by Mike Block to adopt Robert Rules of Order for meeting process. The motion carried unanimously.

ii. Decision Making: Consensus and Other (ACTION)

MOTION made by Roger Watson to accept, as Task Force process, a voice vote unless a roll call vote is requested by any member. The motion was seconded by Joan Lionetti and unanimously approved.

4. REVIEW OF MISSION & TASKS

a. Old Business

This being the first meeting there was no Old Business

b. New Business

i. Response to Greater Tucson Strategic Energy Plan

1. DM letter

Chair Valerie Rauluk explained that the Pima Association of Governments (PAG), in conjunction with Tucson Pima Metropolitan Energy Commission, had developed strategic energy plan recommendations that had been disseminated with requests for comment. A letter of response was sent by Davis Monthan AFB (Handout 1) regarding the recommendations and including suggestions for a possible alternative(s). Ms. Rauluk asked that a letter be prepared to apprise PAG of the formation and mission of the Task Force. Ms. Keith requested that the mission be discussed and better-defined before proceeding with a letter.

5. PLAN OF PROCEEDING (ACTION)

Ms. Rauluk read directly from Resolution 20468, adopted by Mayor and Council on October 17th, Section 2: "The duty of the Task Force is to explore all positive energy alternatives for

Davis Monthan Air Force Base with the goal of finding options to the Base's energy needs." She added that the Task Force would be required to furnish a final report of its findings and recommendations.

The Chair introduced two documents for member review (Handout 2, from the Federal Energy Policy Act of 2005 and Handout 3, Arizona Corporation Commission renewable energy requirements). Members discussed possible plans for proceeding but determined that until member Toriello is present to provide more specific information on Davis Monthan's timeline and criteria regarding their possible alternative energy system project, the Task Force cannot adequately determine its tasks.

MOTION was made by Sally Gestautas and seconded by Steve Anderson that information be provided to that Task Force at the next meeting by Davis Monthan. Specifically: that the Task Force be informed of Davis Monthan's timeline for assessing options; and that the Task Force be informed of Davis Monthan's criteria and objectives for assessing the alternative [energy technologies]. The motion was unanimously approved by voice vote.

The Task Force discussed parameters for evaluating specific types of technology, and how information would be collected by or presented to the body.

MOTION was made by Ursula Kramer and seconded by Roger Watson that the Task Force's mission be defined as: to present criteria for appropriate decision-making regarding alternative energy solutions in collaboration with Davis Monthan.

6. TASK FORCE MEMBERSHIP (ACTION)

Members discussed additional expertise that may be needed on the Task Force, including the addition of ex-officio or multiple members from DMAFB and of a regular member from the University of Arizona.

MOTION was made by Steve Anderson and seconded by Joan Lionetti to petition Mayor and Council for addition of Dr. Glen Schrader as a voting member of the Task Force. The voice vote was unanimous in favor of the motion.

7. AGENDA ITEMS FOR NEXT MEETING

Ms. Rauluk asked members to submit agenda items for the December 14, 2006 meeting to her no later than COB Monday, December 11.

8. CALL TO AUDIENCE

Chair asked if anyone from the audience wished to speak. There was no response.

9. ADJOURNMENT

The meeting was adjourned at 9:25 a.m.